

CDSPP Minutes

January 9, 2008

Members Present: Ed Daly, Stacy Overstreet, Cathy Fiorello, Kathy Bradley-Klug, & Steve Peverly

1. Status of the arrangements for the meeting: (a) Stacy will check on the catering and room reservations. We reserve but do not pay for rooms for our sponsors. Stacy reported that there are 48 registrants so far, excluding the Board. Since that seemed low, Stacy checked with Beth who said that number is typical for this time of year. Most people register at the conference. Because of NASP, registration will probably be lower this year. (b) Stacy and Steve will handle the reservation table. Stacy will print name tags for those who have registered in advance.
2. A review of the agenda for Thursdays Board Meeting: (a) we need to replace Steve (Secretary) and Ed (president-elect); (b) reports by Secretary and Treasure as well by those who are CDSPP liaisons to other organizations; (c) we need to check the by-laws regarding succession for a president who is not capable of continuing his/her duties; Steve will circulate by-laws to Board; (d) contracts for future meetings—2009; 2011—Ed will handle these; (e) the next president, the one who succeeds Ed, will be involved in planning for the 2010 meeting; (f) decision on who to honor at CDSPP's annual dinner needs to be made (do we have a list of who has been honored in the past?); (g) times for presenters were finalized; (h) agenda was finalized—Ed will have it printed at U. of Nebraska; (i) different members of the Board agreed to contact presenters/participants and lunch sponsors to make sure everything is set; (j) discussion of who we might ask to be part of the panel to discuss the MLA. Several names were mentioned; they will be contacted to see who is interested; (k) Ed will take care of preparing the conference evaluation form; and (l) a discussion of a tribute to Jean if she passes away before the conference.
3. Ed will chair the meeting.
4. Kathy will bring an extra laptop and projector.
5. Ask presenters to send their presentations on PowerPoint to Stacy. Stacy will forward them to Mike Furlong, who is maintaining the CDSPP web.
6. The Board meeting will convene on Thursday at 9 in Steve's room.
7. All Board members need to send arrival times and cell phones to Ed so that he can construct a list to circulate to the Board.
8. Steve will handle gifts at lunch on Friday. We need to send an email to the membership to remind them to bring a gift.